

**The Scottish Records Association (SC008896)**  
**Cash and Bank Movement for the year ended 31 July 2016**

	2016 £	2015 £
<b><u>Balances at 1 August 2015</u></b>		
Bank of Scotland - Treasurer's Deposit Account	5,329.16	5,326.98
Bank of Scotland - Treasurer's Current Account	3,306.84	4,312.99
	<hr/> 8,636.00	<hr/> 9,639.97
<b><u>Less:</u></b> Unpresented cheques	<hr/> (33.30)	<hr/> -
<b>Total Opening Cash and Bank Balances</b>	<hr/> <b>8,602.70</b>	<hr/> <b>9,639.97</b>
<b><u>Balances at 31 July 2016</u></b>		
Bank of Scotland - Treasurer's Deposit Account	5,331.52	5,329.16
Bank of Scotland - Treasurer's Current Account	1,450.11	3,306.84
	<hr/> 6,781.63	<hr/> 8,636.00
<b><u>Less:</u></b> Unpresented cheques	<hr/> -	<hr/> (33.30)
<b>Total Closing Cash and Bank Balances</b>	<hr/> <b>6,781.63</b>	<hr/> <b>8,602.70</b>
<b><u>Net Movements of Funds</u></b>	<hr/> <b>(1,821.07)</b>	<hr/> <b>(1,037.27)</b>

I certify that the foregoing accounts represent a true abstract of the intromissions of the Scottish Records Association for the year ended 31 July 2016. I would however draw your attention to the following matter:-

- Limited records were available to allow for an accurate split of individual and institutional subscriptions to be disclosed in the accounts. I am however satisfied that overall totals are correct.

**Stuart T Gow**  
**Chartered Accountant**  
**Aberdeen**

**3 October 2016**

**The Scottish Records Association (SC008896)**

**Income and Expenditure Statements for the year ended 31 July 2016**

		<u>2016</u>	<u>2015</u>
<b><u>Income</u></b>			
Subscriptions	2	4,075.00	4,564.06
Publications	3	170.95	47.00
Conferences and visits	4	1,298.50	1,531.50
Interest received	5	2.36	2.18
<b>Total Income</b>		<u>5,546.81</u>	<u>6,144.74</u>
<b><u>Expenditure</u></b>			
Administration	6	664.00	458.60
Publications	3	4,941.08	5,555.04
Conferences and visit outlays	4	1,762.80	1,168.37
<b>Total Expenditure</b>		<u>7,367.88</u>	<u>7,182.01</u>
<b>Shortfall of Income over Expenditure</b>		<u>(1,821.07)</u>	<u>(1,037.27)</u>

**The Scottish Records Association (SC008896)**

**Income and Expenditure Statements for the year ended 31 July 2016**

	<u>2016</u>	<u>2015</u>
<b><u>Notes</u></b>		
<b>1. Basis of Accounting</b>		
These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (As amended).		
<b>2. Subscriptions</b>		
	<u>2015</u>	<u>2015</u>
Individual	2,037.00	2,933.06
Institutional	2,038.00	1,631.00
Gift Aid	-	-
	<u>4,075.00</u>	<u>4,564.06</u>
<b>3. Publications</b>		
<b>Income</b>		
Journal (including sponsorship)	104.40	47.00
Retour	-	-
Palaeography pack	9.00	-
Others (Datasheets, etc)	57.55	-
	<u>170.95</u>	<u>47.00</u>
<b>Expenditure</b>		
Journal	3,951.67	3,598.13
Retour	960.61	1,014.91
Palaeography pack	28.80	-
Advertising and publicity	-	942.00
Others (Datasheets, etc)	-	-
	<u>4,941.08</u>	<u>5,555.04</u>
<b>Shortfall of Income over Expenditure</b>	<u>(4,770.13)</u>	<u>(5,508.04)</u>
<b>4. Conferences and visits</b>		
Income	1,298.50	1,531.50
Expenditure	(1,762.80)	(1,168.37)
<b>Excess of Income over Expenditure</b>	<u>(464.30)</u>	<u>363.13</u>

**The Scottish Records Association (SC008896)**  
**Income and Expenditure Statements for the year ended 31 July 2016**

	<u>2016</u>	<u>2015</u>
<b>5. <u>Interest received</u></b>		
Current Account	-	-
Premier Account	<b>2.36</b>	2.18
	<hr/> <b>2.36</b>	<hr/> 2.18
<b>6. <u>Administration</u></b>		
Travel	<b>198.00</b>	225.00
Postage	<b>66.00</b>	-
Stationery	<b>75.00</b>	-
Website	<b>240.00</b>	144.00
Miscellaneous	<b>85.00</b>	89.60
	<hr/> <b>664.00</b>	<hr/> 458.60